

TOWN OF DACOMA
WOODS COUNTY, OKLAHOMA
ACCOUNTANT'S REPORT
FISCAL YEAR ENDED
JUNE 30, 2021

WILLIAM K. GAUER
CERTIFIED PUBLIC ACCOUNTANT
WATONGA, OKLAHOMA

**TOWN OF DACOMA
WOODS COUNTY, OKLAHOMA
TOWN COUNCIL AND OFFICERS**

Joel Shoulders
Larry Leslie
Cale Leeper
Darin Slater

Mayor
Councilperson
Councilperson
Town Clerk/Treasurer

CONTENTS

Exhibit

Town officials

Contents

Accountant's report

Summary of Changes in Fund Balances A

Budgetary Comparison Schedule General Fund – Cash Basis B

Public Works Authority:

Statement of Revenue, Expenses and Changes in Fund Balance—Cash Basis C

WILLIAM K. GAUER
CERTIFIED PUBLIC ACCOUNTANT

*121 S. NOBLE AVE. – P. O. BOX 181
PHONE 580-623-5071*

*WATONGA, OKLAHOMA 73772
FAX 580-623-5072*

WGAUER@GAUERCPA.MYGBIZ.COM

Independent Accountant's Report

To the Specified Users of the Report:

Town Board, Town of Dacoma
Dacoma, Oklahoma

Trustees of the Dacoma Public Works Authority
Dacoma, Oklahoma

Oklahoma Office of State Auditor and Inspector
Oklahoma City, Oklahoma

Report on Applying Agreed-Upon Procedures

I have performed the procedures enumerated below which were agreed to by the specified users of the report as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist the Town and Utility Authority in meeting its financial accountability requirements as prescribed by applicable Oklahoma law and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2020. Management of the Town of Dacoma and the Dacoma Public Works Authority are responsible for the Town's and Authority's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants to meet the requirements prescribed in Oklahoma Statutes §11-17.105-.107 and §60-180.1-.3. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures and Findings

As to the **Town of Dacoma** as of and for the fiscal year ended June 30, 2021:

1. Procedures Performed: From the Town's trial balances, we prepared a schedule of changes in fund balances for each fund (see accompanying Exhibit A) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

A Professional Services Firm
American Institute of CPAs / Oklahoma Society of CPAs

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON
PROCEDURES THAT INCLUDES AN ACCOUNTANT'S COMPILATION REPORT ON
ACCOMPANYING FINANCIAL STATEMENTS COMPILED BY THE ACCOUNTANT
(Continued)**

Town of Dacoma and Public Trust
Page

Findings: None

2. Procedures Performed: From the Town's trial balances, we prepared a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund (see accompanying Exhibit B) and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

Findings: None

3. Procedures Performed: We agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: None

4. Procedures Performed: We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: None

5. Procedures Performed: We compared use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: None

6. Procedures Performed: We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: None

7. Procedures Performed: We compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: None

As to the **Dacoma Public Works Authority**, as of and for the fiscal year ended June 30, 2021:

1. Procedures Performed: From the Authority's trial balances, we prepared a schedule of revenues, expenditures/expenses and changes in fund balances/net assets for each fund (see accompanying Exhibit

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON
PROCEDURES THAT INCLUDES AN ACCOUNTANT'S COMPILATION REPORT ON
ACCOMPANYING FINANCIAL STATEMENTS COMPILED BY THE ACCOUNTANT
(Continued)**

Town of Dacoma and Public Trust

Page

C) and compared the schedule results to the applicable trust prohibitions for creating fund balance deficits to report any noted instance of noncompliance.

Findings: None

2. Procedures Performed: We agreed the Authority's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: None

3. Procedures Performed: We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: None

4. Procedures Performed: We compared the Authority's use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings:

5. Procedures Performed: We compared the accounting for the Authority's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: None

6. Procedures Performed: We compared the Authority's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: None

As to the **Town of Dacoma and Public Works Grant Programs**, as of and for the fiscal year ended June 30, 2021:

1. Procedures Performed: From the Town and Authority's trial balances, we prepared a schedule of grant activity for each grant/contract (see accompanying Exhibit D) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreement.

Findings: None

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON
PROCEDURES THAT INCLUDES AN ACCOUNTANT'S COMPILATION REPORT ON
ACCOMPANYING FINANCIAL STATEMENTS COMPILED BY THE ACCOUNTANT
(Continued)**

Town of Dacoma and Public Trust
Page

I was not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance and an opinion on the related financial statements and schedules. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This Report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.


December 31, 2022

Exhibit A
Town of Dacoma
And
Dacoma Public Works Authority
Summary of Changes in Fund Balances-Budgetary Basis
For the Fiscal Year Ended June 30, 2021

	Beginning of Year Fund Balances	Current Year Revenue	Current Year Expenditures	End of Year Fund Balances
TOWN:				
General Fund:				
Operating Account	\$ 199,728	\$ 41,253	\$ 35,486	205,496
Investments (CD)	177,197	775	-	177,972
Total General Fund	376,925	42,028	35,486	383,467
Business Activity Center	138,584	29,144	17,474	150,254
Business Activity Center	4,570	-	-	4,570
REAP Grant Fund	-	-	-	-
Town Subtotal	515,509	71,172	52,960	533,721
PUBLIC WORKS AUTHORITY:				
PWA Utility Fund	22,304	53,632	55,236	20,699
Investments (CD)	237,023	950	-	237,974
PWA Subtotal	259,327	54,582	55,236	258,673
Overall Totals	\$ 774,836	\$ 166,194	\$ 158,601	709,850

See Accompanying Accountant's Report

Exhibit B
Town of Dacoma
Budgetary Comparison Schedule General Fund-Budgetary Basis
For the Fiscal Year Ended June 30, 2021

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive (Negative)
Beginning Budgetary Fund Balance:	\$ 376,925	\$ 376,925	\$ 376,925	\$ -
Resources (Inflows):				
Taxes:				
Franchise Tax	4,275	4,275	5,018	744
			#	-
Total Taxes	<u>4,275</u>	<u>4,275</u>	<u>5,018</u>	<u>744</u>
Intergovernmental:				
Motor Vehicle Tax	-	-	38	38
Alcoholic Beverage Tax	4,040	4,040	4,958	918
Gas Excise Tax	252	252	109	(143)
Grant Revenue	-	-	-	-
Total Intergovernmental	<u>4,292</u>	<u>4,292</u>	<u>5,105</u>	<u>813</u>
Charges for Services:				
Water Utility	4,703	4,703	5,226	523
	-	-	-	-
	-	-	-	-
Total Services	<u>4,703</u>	<u>4,703</u>	<u>5,226</u>	<u>523</u>
Investment Income	<u>3,266</u>	<u>3,266</u>	<u>2,583</u>	<u>(683)</u>
Miscellaneous Income				
Royalty	1,030	1,030	32	(999)
Sale of Property	-	-	-	-
Rental Income	11,016	11,016	12,413	1,397
Refunds, misc.	2,256	2,256	3,757	1,501
Other Financing Sources:				
Transfer from Other Funds	<u>3,557</u>	<u>3,557</u>	<u>7,894</u>	<u>4,338</u>
Total Resources	<u>34,395</u>	<u>34,395</u>	<u>42,028</u>	<u>7,633</u>
Amounts Available for Appropriation	<u>411,320</u>	<u>411,320</u>	<u>418,953</u>	<u>7,633</u>
Charges to Appropriations (Outflows):				
Personnel Services	20,000	20,000	3,480	(16,520)
Maintenance and Operations	100,000	100,000	32,006	(67,994)
Capital Outlay	<u>100,000</u>	<u>100,000</u>	<u>-</u>	<u>(100,000)</u>
Other Financing Uses:				
Reserves	192,268	192,268	-	(192,268)
Total Charges to Appropriations	<u>412,268</u>	<u>412,268</u>	<u>35,486</u>	<u>(376,782)</u>
Ending Budgetary Fund Balance	<u>(948)</u>	<u>(948)</u>	<u>383,467</u>	<u>384,415</u>

See Accompanying Accountant's Report

Exhibit D
Dacoma Public Works Authority
Statement of Revenues, Expenses and Changes in Fund Balance-Budgetary Basis
For the Fiscal Year Ended June 30, 2021

Operating Revenues:

Charges for Services:

Utility Receipts	\$ 53,632
Penalties and Charges	-
Total Operating Revenues	<u>53,632</u>

Operating Expenses:

Operations	2,623
Water	25,214
Trash	16,852
Sewer (Town)	5,226
System Repair	4,021
Postage	560
DEQ Fee	742
Audit	-
Depreciation	-
Other	-
Total Operating Expenses:	<u>55,236</u>

Operating Income	(1,605)
------------------	---------

Non-Operating Revenue (Expenses):

Investment Income	950
Interest Expense	-
Miscellaneous	-
Total Non-Operating Revenues (Expenses)	<u>950</u>

Net Income (Loss) Before Contributions and Transfers	(655)
---	-------

Capital Contributions

Transfers In	-
Transfers Out	-

Change in Fund Balance	(655)
-------------------------------	-------

Fund Balance - Beginning	<u>259,327</u>
---------------------------------	----------------

Fund Balance - Ending	<u><u>\$ 258,673</u></u>
------------------------------	--------------------------

See Accompanying Accountant's Report